

Heather Gardens Metropolitan District

HEATHER GARDENS METROPOLITAN DISTRICT REGULAR BOARD MEETING Thursday, March 22, 2018

The regular meeting of the Board of Directors of the Heather Gardens Metropolitan District was held in the office of the District, 2888 S. Heather Gardens Way, Arapahoe County, Colorado, on Thursday, March 22, 2018.

The Secretary certified that all Directors have been duly notified and at least three notices of the meeting were posted in public places within the limits of the District, all in accordance with Section 32-1-903, C.R.S. as amended; that a copy of the agenda with specific agenda items where possible for the meeting was duly posted in designated place within the limits of the District, in accordance with Section 24-6-402(2)(c), C.R.S.; that a quorum was present; and that the meeting hence was duly constituted and could lawfully transact business as contemplated.

CALL TO ORDER: President Baldwin called the meeting to order at 1:00 p.m. on Thursday, March 22, 2018. A quorum was present.

MEMBERS PRESENT: Directors Craig Baldwin, Gary Hizer, Bill Archambault, Bonnie McMullen, and Sandra Rosenberg.

MEMBERS ABSENT: None

STAFF PRESENT: General Manager Calvin White, Controller Brian Herrera.

GUESTS PRESENT: None.

CHANGES OR ADDITIONS TO THE AGENDA:

APPROVAL OF MINUTES:

Motion made by Director Rosenberg, seconded by Director Archambault and passed unanimously that the Heather Gardens Metropolitan District Board of Directors approve the minute from the Regular meeting on February 22, 2018 as corrected.

GENERAL MANAGER'S REPORT: A written report of staff accomplishments is on file with in the Business Office for residents to read as well as on the website.

REPORTS:

President:

Treasurers Report (Bill Archambault): Highlights of District Operations for the year ended December 2017, and the year to date through February 2018.



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Year Ended December 2017

	Budget	Actual
Clubhouse Profit (Loss)	(\$548,280)	(\$528,393)
Golf Profit (Loss)	(\$135,955)	(\$157,361)
Restaurant (Loss)	(\$92,650)	(\$53,994)

Year to Date through February, 2018

	Budget	Actual
Clubhouse Profit (Loss)	(\$112,572)	(\$59,512)
Golf Profit (Loss)	(\$53,901)	(\$48,972)
Restaurant (Loss)	(\$17,887)	(\$13,609)

Enterprise Fund

Through February, Enterprise Fund revenue is \$335,478 which is about \$37,000 more than expected. Expenses have been \$294,307 which is about \$31,000 less than expected. Restaurant income, trip and events income and class income have been more than expected. Clubhouse expenses, golf course expense and restaurant expenses have been less than expected.

Restricted Funds

Conservation Trust Fund (Lottery). There has been no activity so far this year. Revenue is received quarterly from the Colorado State Lottery. At the end of February, the Lottery bank account had a balance of \$94,371.

Foundation Fund has received donations of \$730 through February and there have been no expenditures of Foundation Funds so far this year. At the end of February, the Foundation Bank account had a balance of \$197,714.

The Debt Service Fund has received \$6,731 of Specific Ownership tax through February. No Property tax revenue has been recorded so far this year. At the end of February, the Debt Service bank account had a balance of \$449,756. An interest payment on the outstanding bonds in the amount of \$173,370 will be due on June 1st.

Clubhouse/Restaurant Committee (Rosenberg): Report Distributed.

Foundation Committee (McMullen): Report Distributed.

Golf Committee (Hizer): Report Distributed.

Golf Staffing Adhoc Committee (Rosenberg): Report Distributed. Director

Subcommittee on Reserves Committee (Rosenberg):

Property Policy Committee (Archambault):



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UNFINISHED BUSINESS:

1. **Approve the Property Policy Committee, Functions and Policy Manual:**
Motion made by Director Archambault, seconded by Director Hizer and passed unanimously that the Heather Gardens Metropolitan District Board of Directors approve the Property Policy Committee, Functions and Policy Manual.
2. **Amend Clubhouse/Restaurant Committee, Functions and Policy Manual:**
Motion made by Director Rosenberg, seconded by Director Archambault and passed unanimously that the Heather Gardens Metropolitan District Board of Directors approve the amendment to the Clubhouse/Restaurant Committee, Functions and Policy Manual.

NEW BUSINESS:

1. **Vacancy on Board of Directors:** President Baldwin announced that since there were only 2 candidates for the three vacant positions to be elected on May 8, our Designated Election Official cancelled the election and the following candidates were declared elected by acclamation:

Bonnie McMullen – 4-year term
Sandra Rosenberg – 4-year term

2. **Consider Purchasing Storage Unit for Tennis Courts (\$349):** Motion made by Director McMullen, seconded by Director Hizer and passed unanimously that the Heather Gardens Metropolitan District Board of Directors purchase a storage unit for the tennis court in the amount of \$349.00

OTHER BUSINESS:

1. **Drones:** The item was referred to the golf committee for further review.
2. **Golf Simulator:** This item was referred back to the Golf Committee for further review.
3. **Garden Plot Porta-Pottie:** This item was referred to the Property Policy Committee for further review.
4. **PPC Study District Boundaries and Land Ownership:** The Board discussed the District Boundaries. This item was also referred to the PPC and will be discussed at their meeting on March 29th at 10:00 a.m.
5. **Management Agreement:** The Board discussed the upcoming Management Agreement revisions.



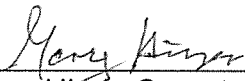
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6. **Bird Feeder in the Garden Plot:** The Board took no action as there is no policy against bird feeders. The only requirement is that the bird feeder is not attached to the fence, or above the top of the outer fence.

RESIDENTS WISHING TO ADDRESS THE BOARD:

1. A resident spoke regarding directors and committee assignments.
2. A resident spoke regarding the parking situation at the Parq Apartments.
3. A resident spoke regarding surveillance cameras.

MEETING ADJOURNED: 2:20 p.m. The Next Regular HGMD Meeting is Thursday, April 19, 2018 at 1:00 p.m.



Gary Hizer, Secretary