

BUDGET AND FINANCE COMMITTEE

AUDIT SUB-COMMITTEE

Monday, February 27, 2023

To: Terry Hostetler, HGA Treasurer

Bill Archambault, HGMD Treasurer

From: Bev Havens, Chair – Audit Sub-Committee

Committee Members: Karen Gold, Karen Kasprzak, Rita Luck, Karen McClaury, Barbara Schneller, and Karen Simon

The Audit Sub-Committee met on February 27, 2023, at 9:00 AM to review January 2023 paid invoices. The review was based on the nine steps outlined in the Joint Procedure JPM B-3.

Total checks written and validated: 113. Total check disbursements: \$292,833.40.

Total ACH transfers validated: 28. Total ACH disbursements: \$90,738.27.

Each page of the check register for January 2023 was initialed by the Chair, Bev Havens. All checks were accounted for. These copies will be retained by the CFO for the auditors.

Findings: All vendor payments were verified and properly authorized. All checks were accounted for.

Vicki does a great job.

Questions: None

Our next meeting will be Monday, March 27, 2023, at 9:00 AM to audit February 2023 payments.

Bev Havens, Chair

cc: Jon Rea, CEO

Jerry Counts, CFO

Evelyn Ybarra