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**NOTICE and AGENDA OF CLUBHOUSE COMMITTEE MEETING**

**TUESDAY, NOVEMBER 5, 2024 1:00 - 3:00 P.M.**

Pursuant to Section 24-6-402(2)(c), C.R.S., the Clubhouse Committee of the Board of Directors of the Heather Gardens Metropolitan District hereby gives notice that it will hold a meeting at the Heather Gardens Clubhouse, 2888 S. Heather Gardens Way, Aurora, Co 80014 in the Board Room and via Zoom videoconference at **1:00 P.M., TUESDAY, NOVEMBER 5, 2024**. The meeting will be held for the purpose of conducting such business as may come before the committee. This meeting is open to the public.

Dial-In Number: +1 346 248 7799

**AGENDA**

Residents wishing to speak on agenda items will be given the opportunity at the time the item is discussed.

**PLEDGE OF ALLEGIANCE**

**DETERMINE QUORUM PRESENT**

**CALL MEETING TO ORDER**

**CONSIDER CHANGES TO THE AGENDA** (deletions/additions/order)

**CHAIR REMARKS**

* AUDITORIUM SOUND SYSTEM
* AUDITORIUM FLOORING
* TENNIS COURT REPAIR & COURT DIVIDER
* CRAFT FAIR SUCCESS & TWEAKS
* PET PARADE - SUCCESS, TWEAKS & THANK YOU TO…
  + VOLUNTEERS - CHERRYL GREENMAN, NANCY LINSENBIGLER, GINGER
  + SPONSORS

**ACTING CLUBHOUSE MANAGER REPORT** - Julie Racich

**OLD BUSINESS**

* **CLUBHOUSE PROCEDURE MEMORANDUM** (PM) -Assign sections to bring-up-to-date
* **REVIEW AND UPDATE**
  + CLUB APPLICATION FORM
  + AUDITORIUM - COMPLETE CONTRACT
  + FITNESS ROOM
  + POOLS
* **CLUB MATTERS**
  + DEFINITION OF A “CLUB”
  + ROOM AND EQUIPMENT USE
  + OTHER?

**NEW BUSINESS**

* **STORAGE OF PERSONAL PROPERTY ON HGMD PROPERTY**
* **STUDY GROUP/SESSION:**
* WHO? WHAT? WHEN? WHERE?
* TOPICS:
  + COMPLETE SWOT ANALYSIS
  + 2025 ACTIVITIES, CLASSES, EVENTS
  + CLUBHOUSE MANAGEMENT 2025 - (SEE ORG CHART)
    - MANAGEMENT ACTION PLANS
    - MEETING ROOM MAINTENANCE “TO DO”
      * Repairs
      * IT - TVs mounted on walls, not on carts, wi-fi boosters

**HOMEWORK ASSIGNMENTS FOR CLUB CHAIRS**

**1. CLUBS APPLICATION FORM** - **COMPLETE & SUBMIT TO COMMITTEE BY 12/10/24**

**2. NEWS/REPORTS - PLEASE SUBMIT WRITTEN REPORTS BY NOVEMBER 5TH**

* BILLIARDS CLUB
* GARDEN PLOT CLUB
* FROLICS
* PICKLEBALL CLUB
* TENNIS CLUB
* WOODSHOP CLUB
* MANY MORE CLUBS!

**PUBLIC COMMENT** on Non-Agenda Items (limit 5 minutes per speaker)

**ANNOUNCEMENTS:**

**Next Meeting TUESDAY, NOVEMBER 12, 2024 at 1:00 PM in the Boardroom**

**ADJOURNMENT**