



Heather Gardens Metropolitan District

HEATHER GARDENS METROPOLITAN DISTRICT
December 15, 2016

The regular monthly meeting of the Board of Directors of the Heather Gardens Metropolitan District was held in the office of the District, 2888 S. Heather Gardens Way, Arapahoe County, Colorado, on Thursday, December 15, 2016.

The Secretary certified that all Directors have been duly notified and at least three notices of the meeting were posted in public places within the limits of the District, all in accordance with C.R.S. 32-903 (1973) as amended; that at least three copies of the agenda for the meeting were duly posted in designated places within the limits of the District, in accordance with C.R.S. 24-7-402(c); that a quorum was present; and that the meeting hence was duly constituted and could lawfully transact business as contemplated.

President Larry Francone called the meeting to order at 1:00 PM. All board members were present. Director Velasquez was conference called into the meeting. Also in attendance were approximately 15 observers, 3 members of the HGA Board, Mary Hafka of Heather 'n Yon, General Manager Calvin White, and Controller Su Chae.

Changes to Agenda:

Minutes of the Regular meeting on November 17, 2016 were approved as written.
Minutes of the Special Budget Hearing Meeting on December 7, 2016.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

HGMD President, Larry Francone:

HGA President, Winnie Jennings: Calvin White, General Manager announced the Open Forum is today at 3:00 p.m. in the Board Room.

General Manager: A written report of staff accomplishments is on file with in the Business Office for residents to read as well as on the website.

Treasurers Report: November 2016 HGMD Monthly Financials were discussed and all questions were answered by Treasurer Gaugenmaier.

Controller Reports: A written report of staff accomplishments is on file with in the Business Office for residents to read as well as on the website.

COMMITTEE REPORTS:

Clubhouse/Restaurant (Baldwin): Report Distributed. Director Baldwin announced that the Restaurant will host around 70 Holiday Parties this month.

Foundation Committee (Kurtz): Report Distributed. Director Kurtz announced the Committee accepted the resignation of Mavis Richardson. Mavis has served the

community very well for many years and wished her well and thanked her for her services to the community. Director Kurtz also noted the expiration term of Jean Baldwin. She has also served the community for many years and thanked her for her service. He also announced the Foundation is accepting applications.

Golf (Velasquez): Report Distributed. Director Velasques announced the next Golf Committee meeting will be Wednesday January 11, 2017 at 3:00 p.m.

ARO President (Wasteneys):

Residents wishing to address the Board on Agenda Items:

UNFINISHED BUSINESS:

1. **Discussion of Code of Conduct:** Director Kurtz will work with the General Manager on the document and bring to the Board at the January meeting to review.

NEW BUSINESS:

1. **Establish Rainy Day Fund and designate \$500,000 of current Operating Funds for this Fund:** Motion made by Gaugenmaier, seconded by Baldwin that the Heather Gardens Metropolitan District Board of Directors establish a "Rainy Day" Fund be established for the purpose of designating funds for unanticipated occurrences that are not normal, routine or predictable in nature to the operations of the Heather Gardens Metropolitan District and the funds may also be used for future major repairs or maintenance. That \$500,000 of our current funds be designated to this account and a separate bank account be established at Key Bank for the purpose of accumulating these funds and any interest on these funds be deposited to that account.

Motion made by Velasquez, seconded by Kurtz and passed that the Heather Gardens Metropolitan District Board of Directors table the Rainy Day Fund.

2. **Remove 2 for 1 Golf Fees:** Motion made by Velasques, seconded by Kurtz and passed that the Heather Gardens Metropolitan District Board of Directors remove all the 2 for 1 golf fee promotions from daily golf schedule effective January 1, 2017. These time slots have never been removed or expire. The 2 for 1 golf fee promotions are at prime time hours of the day and run the whole year. We have data from years of doing this promotion but no recent data without it. The 2 for 1 golf fee promotions can be removed or put into place at Board's discretion. This removal will assist the Board in gathering data to determine golf course utilization to maximize golf course revenue.

3. **Increase 65+ Non-Resident Senior Golf Fee:** Motion made by Velasques, seconded by Kurtz and failed that the Heather Gardens Metropolitan District Board of Directors increase the non-resident senior golf from \$11 to \$12 in 2017.

Data from the monthly golf usage financial report indicates a steady increase of players in the guest and non-resident senior line from 2012 thru current date. Currently in the 2017 golf fee schedule guest and 65+ non-resident seniors will be charged the same fee \$11. The daily golf chart report used in the golf shop combines guest and 65+ non-resident seniors and both are charged the same golf fee. These two groups need to be separated to determine which player group is increasing, and require the golf shop to report these activities on separate lines on the daily golf chart report and to consistently charge more to non-resident players.

The 2017 golf fee for guest players is \$11 and this player rate benefits our residents and their golfing partners. The non-resident senior player fees is \$11 for 2017 and should be increased to \$12 since the player volume has increased substantially. This \$1 change fee increase is consistent with increases on other non-resident golf fees. This will separate the two fees and will maximize golf revenue and is in the best interest of the HGMD.

4. **Set Time and Place for Regular HGMD Board Meetings and Location for posting of notices 2017:** Motion made by Baldwin, seconded by and passed that the Heather Gardens Association Board of Directors set time and place for Regular HGMD Board Meetings and designate the following locations in the Heather Gardens Association Clubhouse for posting of notices of District Board Meetings during calendar year 2016:

- Board meetings will be held on the 1st Thursday after the 2nd Monday of each month at 1:00 p.m.
- HGMD Board meetings will be in the Heather Gardens Clubhouse Board Room located at 2888 S. Heather Gardens Way Aurora, CO 80014
- HGMD Bulletin Board at the East entrance
- HGMD Bulletin Board at the West entrance
- HGMD Bulletin Board outside Administrative offices

Motion amended by Kurtz, seconded by Velasquez and passed to add; notices will be sent to Community at large an email blast for those Residents who have chosen to participate in that form of communication.

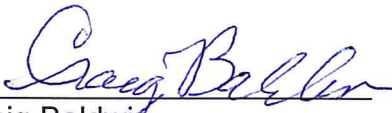
5. **Move to Executive Session:** Motion made by Kurtz, seconded by Baldwin and passed that the Heather Gardens Metropolitan District Board of Directors move into Executive Session to discuss issues relating to contracts.

Residents wishing to address the Board:

1. A resident spoke regarding the Rainy Day Fund.

There being no further business the meeting was adjourned at 2:33 p.m. The next Regular meeting is Thursday, January 12, 2017 at 1:00 p.m.

Attachments: HGMD Budget Exception Report for November 2016



Craig Baldwin
Secretary