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**NOTICE and AGENDA OF HGMD CLUBHOUSE COMMITTEE MEETING**

**TUESDAY, DECEMBER 3, 2024 1:00 - 3:00 P.M.**

Pursuant to Section 24-6-402(2)(c), C.R.S., the Clubhouse Committee of the Board of Directors of the Heather Gardens Metropolitan District hereby gives notice that it will hold a meeting at the Heather Gardens Clubhouse, 2888 S. Heather Gardens Way, Aurora, Co 80014 in the Board Room and via Zoom videoconference at **1:00 P.M., TUESDAY, DECEMBER 3, 2024**. The meeting will be held for the purpose of conducting such business as may come before the committee. This meeting is open to the public.

Dial-In Number: +1 346 248 7799

Residents wishing to speak on agenda items will be given the opportunity at the time the item is discussed.

**AGENDA**

**PLEDGE OF ALLEGIANCE**

**QUORUM PRESENT**

**CALL MEETING TO ORDER**

**CONSIDER CHANGES TO THE AGENDA** (deletions/additions/order)

**CHAIR REMARKS - Robin O'Meara**

* AUDITORIUM SOUND SYSTEM
* AUDITORIUM FLOORING
* TENNIS COURT DIVIDER

**OLD BUSINESS**

**CLUB APPLICATION/RENEWAL FORM** - Can we put up a table in the clubhouse lobby to have club chairs complete the new form? Connie - did you get the contact information for current club chairs?

**OLD BUSINESS (cont.)**

**CLUBHOUSE PROCEDURE MEMORANDUM** **(PM)** -

Completion sub-group to include policy and procedures for implementation and enforcement regarding the following:

* STORAGE OF PERSONAL PROPERTY ON HGMD PROPERTY
* BAND STORING EQUIPMENT ON THE STAGE, LOCKERS
* POKER CLUB STORING CHIPS AND CARDS IN MEETING ROOM WITH A LOCK
* INSTRUCTOR EQUIPMENT FOR CLASSES
* LOCKER RENTAL FEES/POLICY/LOCATION
* USE OF CLOSETS IN BLUE SPRUCE ROOM AND ASPEN ROOMS - DETERMINE WHAT GROUPS ARE STORING WHAT?
* GENERAL DISCLAIMER - HGMD IS NOT RESPONSIBLE FOR THE DAMAGE, THEFT OR LOST OF PERSONAL EQUIPMENT STORED ON DISTRICT PROPERTY

**GENERAL DONATION POLICY** - Needed or in existence? Maybe it’s already an HGMD policy -

**NEW BUSINESS**

* **PHOTO CLUB VISUAL DISPLAY PROJECT - RUDY MORRIS**
* **CLUB NEWS/REPORTS - PLEASE SUBMIT WRITTEN REPORTS TO COMMITTEE 1 WEEK PRIOR TO SCHEDULED CLUBHOUSE COMMITTEE MEETING, CURRENTLY THE 2ND TUESDAY OF THE MONTH AT 1:00 PM IN THE BOARDROOM**
* **STUDY GROUP/SESSION: TBD**

POSSIBLE TOPICS:

* COMPLETE SWOT ANALYSIS
* 2025 ACTIVITIES, CLASSES, EVENTS
* CLUBHOUSE MANAGEMENT 2025 - (SEE ORG CHART)
  + MANAGEMENT ACTION PLANS
  + MEETING ROOM MAINTENANCE “TO DO”
    - Repairs
    - IT - TVs mounted on walls, not on carts, Wi-Fi booster

**PUBLIC COMMENT** on Non-Agenda Items (limit 5 minutes per speaker)

**ANNOUNCEMENTS:**

**Next Meeting TUESDAY, DECEMBER 10, 2024 at 1:00 PM in the Boardroom**

**ADJOURNMENT**