

**HEATHER GARDENS BUDGET & FINANCE COMMITTEE
OCTOBER 17, 2022, MEETING REPORT
COMMITTEE MET IN THE BOARD ROOM
MEETING ALSO AVAILABLE ON ZOOM**

TO: Members of the Heather Gardens Budget & Finance Committee, HGA Board of Directors, HGMD Board of Directors, Chief Executive Officer, and Chief Financial Officer.

FROM: Terry Hostetler, HGA Treasurer, and Bill Archambault, HGMD Treasurer

Committee: Terry Hostetler, Co-Chair, Bill Archambault, Co-Chair, Craig Baldwin, Harry Laubach, Ray Nash, Randy Lane, Richard Ferguson, and John Recob. Members Baldwin and Laubach were excused due to other commitments.

Staff: Jon Rea, CEO; Jerry Counts, CFO.

Audience: Approximately 15 residents, including HGA Board Members and HGMD Board Members

Welcome and Chair Comments: The B&F Committee meeting was called to order at 10:00 AM. A quorum was established. Co-Chair Hostetler welcomed all members and residents present.

The September 15, 2022, B&F Committee meeting report was accepted as presented.

Report from HGA Investment Advisors, the Nice Group of Raymond James, was presented. There are 2 CDs maturing today which have been approved for reinvestment for 2 years including a \$100,000 CD in Capital Reserves and a \$235,00 CD in the Operating account. Also discussed was investing \$1,2394,828 currently in the capital reserves cash account into a Money Market Fund backed by US Treasuries. Money market funds are very liquid and actual cash would be available the next business day, if needed. Currently, the money market fund is paying between 2.4% and 2.6% net of investment fees.

Motion by Recob seconded by Lane and passed unanimously to recommend that the Heather Gardens Association Board of Directors invest the amount held in the Raymond James Capital Reserve Savings account (Account A107.3) \$1,234,828 as of September 30, 2022, into a Raymond James Money Market Fund backed by US Government Treasuries.

Monthly Operating Analysis Review: Jerry Counts, CFO, reviewed the September financial statements for HGA and HGMD. All questions were answered.

Subcommittee and Other Reports:

Audit Subcommittee: Report was reviewed.

Insurance Subcommittee: Next month, the Insurance subcommittee will discuss with the insurance pool the renewal of HGMD insurance coverage for the year beginning January 1, 2023.

Capital Projects Subcommittee: Nothing to report after the budget meeting held last week,

Investment Update: Discussed earlier in this report

Unfinished Business: None

New Business:

- 1) Information was presented regarding an emergency project for sewer mainline replacement in South Townhouse units 3206-3126 at a cost of \$11,275. No action was required nor taken by the Committee as this was an emergency project that had been completed.

Members of the audience wishing to speak on non-agenda items: None

The meeting was adjourned at 11:22 AM. The next meeting will be on November 14, 2022, at 10 AM in the Board Room and via Zoom.