

**RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
HEATHER GARDENS METROPOLITAN DISTRICT**

**A Resolution Designating an Official Custodian and a Custodian for Purposes of the Colorado Open Records Act, Sections 24-72-200.1 *et seq.*, C.R.S.**

At a regular meeting of the Board of Directors of the Heather Gardens Metropolitan District, City of Aurora, Arapahoe County, Colorado, held at 1:00 P.M., on Thursday, November 21, 2024, at 2888 S. Heather Gardens Way, Aurora, Colorado 80014, via video and telephone conference at <https://us06web.zoom.us/j/87241732625> Meeting ID: 872 4173 2625 Passcode: Not Required or Dial-In:+1 346 248 7799, at which a quorum was present, the following resolution was adopted:

**WHEREAS**, Heather Gardens Metropolitan District (the "District") is a special district organized and existing pursuant to Sections 32-1-101 *et seq.*, C.R.S.; and

**WHEREAS**, the District is a political subdivision for purposes of the Colorado Open Records Act, Sections 24-72-200.1 *et seq.*, C.R.S., as may be amended from time to time, ("CORA"), as defined in Section 24-72-202(5), C.R.S., and is thus subject to CORA; and

**WHEREAS**, the Board of Directors of the District (the "Board") wishes to designate an "Official Custodian," as that term is defined in Section 24-72-202(2), C.R.S., who is responsible for the maintenance, care, and keeping of the District's public records, regardless of whether the records are in his or her actual personal custody and control; and

**WHEREAS**, the Board wishes to designate a "Custodian," as that term is defined in Section 24-72-202(1.1), C.R.S., who shall serve as the repository for the District's public records and shall have personal custody and control of the District's public records and assist the Official Custodian with the maintenance, care, and keeping of the District's public records.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF HEATHER GARDENS METROPOLITAN DISTRICT AS FOLLOWS:**

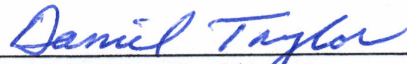
1. The Board, by a vote of 4 to 0 hereby designates the Secretary of the Board, which position is currently held by Robin O'Meara, but which may be held by other individuals in the future, as the Official Custodian of the District's public records for purposes of CORA. This designation of the individual holding the position of Secretary of the Board as the Official Custodian of the District shall continue unless and until the Board amends or repeals this Resolution. Pursuant to Section 24-72-203(1)(a), C.R.S., the Official Custodian may develop rules for the inspection of the District's public records as are reasonably necessary for the protection of such records and for the prevention of unnecessary interference with the regular discharge of the duties of the Custodian or the

Custodian's office.

2. The Board, by a vote of 4 to 0 hereby designates CRS of Colorado LLC, of 7995 E. Prentice Ave. Suite 103E Greenwood Village, Colorado 80111, as the Custodian of the District's public records for purposes of CORA. The Custodian shall serve as the repository for the District's public records and shall have personal custody and control of the District's public records and assist the Official Custodian with the maintenance, care, and keeping of the District's public records.
3. All prior acts, orders, or resolutions, or parts thereof, by the District, as well as practices or policies of the District, in conflict with this Resolution, including but not limited to prior or conflicting designations for purposes of CORA, are hereby repealed and superseded by this Resolution.

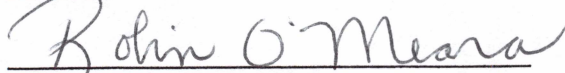
ADOPTED, APPROVED. AND MADE EFFECTIVE the 21<sup>st</sup> day of November, 2024.

HEATHER GARDENS METROPOLITAN DISTRICT



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Daniel Taylor, President  
Heather Gardens Metropolitan District  
Board of Directors

ATTEST:



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By: Robin O'Meara, Secretary  
Heather Gardens Metropolitan District  
Board of Directors