



Heather Gardens Metropolitan District

Clubhouse/Restaurant Committee Report July 19, 2016 at 9:00 a.m.

Date: July 19, 2016

To: HGMD Board of Directors, HGA Board of Directors and General Manager

From: Craig Baldwin (HGMD)

Subject: Report of July 19, 2016 Clubhouse/Restaurant Committee Meeting

Committee: Craig Baldwin
JoAnn Fitch
Jill Bacon
Cherryl Greenman

Barbara Brown
Barbara Schneller
Bob Mitchell (approved absence)
Christa Boehmer

Staff: Linda Aluise (Clubhouse Manager), Kevin Olson (Restaurant Manager) and Su Chae (Controller)

Guests: Approximately 13 guests were present

Call to Order:

Committee Chair Craig Baldwin called the meeting to order at 9:00 am and welcomed the members and guests.

The June 21, 2016 Clubhouse/Restaurant Committee Report was approved as written.

Chairman's Comments:

Chairman Craig Baldwin asked if there were any comments about the Memorandum of Understanding he had emailed to all committee members which was passed at the HGMD board of directors. There was none.

Other Comments included:

- The bus pick up for trips (which occurred today) will be at building 243.
- Recycle bins are now in place
- June was the first time the restaurant showed a profit
- Reception desk now has new file cabinets. Other renovations will take place in the future and lighting for the desk is receiving new bids.

Clubhouse Manager's Report: Submitted by Linda Aluise – attached.

- July was a very busy month. Movies were well attended, as well as other July events

- Heather Gardens Talent Show had 7 performers and more than 90 guests
- Computer workshops continue to have 20-30 attendees
- Registration for the flea market is full and will only be held in the auditorium.
- Treadmill is now getting new pads and motors because they have 15,000 miles.
- New balls, gloves, bells have been purchased for the aqua classes.

Restaurant Manager's Report: Submitted by Kevin Olsen attached.

- Very busy July, the restaurant continues to have group reservations from outside Heather Gardens.
- A dish machine will be leased for \$165 per month which includes chemicals.
- He asked that everyone please be patient with new hired staff it usually takes a couple months for a new person.
- No Waste is now picking up left over for Denver missions and shelters
- He is looking for an Assistant Manager.

Report by Controller – May MOA Summary – attached.

Su congratulated Kevin for the restaurant showing a profit and recognized his hard work and dedication to truly “counting every penny”.

- Clubhouse slightly under budget and noted that monthly trips with timing issues contributing to that. Expenses under budget by \$5,200.
- Restaurant, as mentioned, showed a profit for first time in June.

Residents wishing to address the Committee on agenda items:

Jean Baldwin, Building 242, wanted to thank the Committee and Linda for moving the parking for trips to 243. She noted that as she sat on her lanai she counted 21 cars that used 243 and realized that would be 21 free parking spaces at the Clubhouse. She also noted that 10-12 residents walked to the bus.

Unfinished Business:

- Remodeling for reception desk will be through the Foundation and will be done in stages.
- JoAnn Fitch noted that the Palisades Peaches market was parking in Clubhouse parking area and wondered if it would be better at 243 like bus for trips. Kevin noted this past Sunday was first time and purchasers parked on side and most make purchases and left quickly so parking didn't seem to be an issue. Su noted that income from the market was greater than what is received from the churches using the parking lot at that time.

New Business:

Su Chae noted that committees, like the Clubhouse/Restaurant would be reviewing their upcoming budgets now every July to see if any changes should be made.

1. A tiered system was recommended by Su and Linda for class fees in 2017.

Recommended rate increase would be:

- 1 Day a week class \$25
- 2 Days a week class (or hours) \$30
- 3 Days a week class (or hours) \$35

Residents who choose to only attend 2 days of a class that is held 3 days would still be required to pay the \$35 (3 day class charge).

JoAnn Fitch made a motion to adjust class fees for 2017

I move that the Clubhouse/Restaurant Committee recommend that the Heather Gardens Metropolitan District Board of Directors recommend that the Clubhouse class fees be implemented for the 2017 year per the attached schedule.

Seconded by Barbara Brown. It was passed with 2 opposing the motion.

2. A recommendation that the Heather Garden Clubhouse Building Room Rental Fees be increased was reviewed. Su noted that the current rates were approved by the Heather Gardens Metropolitan District Board of Directors in April 14, 2016. She did note that the rental for groups/individuals outside Heather Gardens was competitive to other facilities in area. However, the resident rates should be addressed.

- Jill Bacon thought that perhaps the smaller rooms be kept the same and increase the larger facilities.
- Christa Boehmer wanted clarification of actual costs of renting the pavilion.

The recommendation to increase the Building Room Rental Fees by half was not approved by the Committee.

Residents wishing to address the Committee on non-agenda items.

Candy Compton, 220. Curious about the Restaurant profit for June, was this because there was no assistant manager and would change when a new assistant was hire. Kevin said he was still looking for an assistant but that he was looking for a hourly person to take this position not a salaried.

Mavis Richardson, CP 3. Concerns with being at swimming pool and wanting to get to clubhouse and needing to go through the restaurant in swimming suit cover-up. Could there be a way to have a gate with code similar to the fitness/swimming pool

door? Craig noted that the Foundation is reviewing but has not brought him any recommendations.

JoAnn Fitch noted that the sign for the treadmill being broken needed to have an updated sign. Also asked about the restaurant being too cold. Kevin noted that the restaurant is on a timer and it would turn on and off as needed.

Craig adjourned the meeting.

The next meeting will be held on Tuesday, August 16, 2016