

**HEATHER GARDENS METROPOLITAN DISTRICT
REGULAR MEETING
Thursday, April 21, 2022**

The regular meeting of the Board of Directors of the Heather Gardens Metropolitan District was held via Zoom/Telephone in the Heather Gardens Clubhouse at 2888 S. Heather Gardens Way, Arapahoe County, Colorado, on Thursday, April 21, 2022, at 1:00 P.M.

CALL TO ORDER: President Funk called the meeting to order at approximately 1:00 P.M. on Thursday, April 21, 2022. A quorum was present.

BOARD MEMBERS PRESENT: President David Funk, Vice President Michael George, Secretary/Treasurer William Archambault, Directors Eloise Laubach, and Maria Mines.

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Chief Executive Officer (CEO) Jon Rea, Chief Financial Officer, (CFO) Jerry Counts, and Board Assistant Evelyn Ybarra.

GUESTS PRESENT: Jennifer L. Ivey, Icenogle Seaver Pogue, P.C., 4 members of the Heather Gardens Association Board, Lynn Donaldson with Heather 'n Yon, and approximately 31 members of the public were present.

APPROVAL OF MINUTES: Motion made by Director Laubach and seconded by Secretary/Treasurer Archambault and passed unanimously to approve the minutes of March 17, 2022, Regular Meeting as written.

REPORTS OF DIRECTORS, COMMITTEES, AND PROFESSIONAL CONSULTANTS:

President's Report: No report.

Chief Executive Officer (CEO) Report: The Board received a copy of the CEO's Statement of Work and the end of the First Quarter Reports. There were no questions or comments.

Clubhouse/Restaurant Committee: The Board received a copy of the Clubhouse/Restaurant Report. Director Mines reported that the Committee had a good meeting in the board room. They received positive reports from the managers in the Clubhouse and Restaurant. There were no questions or comments.

Foundation Committee: The Board received a copy of the Foundation Report. Director Laubach reported that the fundraiser concert held on March 16, 2022, was a big success and there were over 100 attendees. Director Laubach will meet with the Clubhouse

manager next week to find out how much of the proceeds will be donated to the Foundation. There were no questions or comments.

Golf Committee: The Board received a copy of the Golf Report. There were no questions or comments.

Property Policy Committee: No meeting.

Joint Long Range Planning Committee (JLRPC): President Funk reported the committee met yesterday April 20, 2022. The committee will be moving forward with the mission vision statements and working on a structure that will be an ongoing planning process to support the JLRPC for this year and future years. There were no questions or comments.

Treasurer's Report: The Board received a copy of the Treasurer's Report. Secretary/Treasurer Archambault commented that both the Golf Course and the Restaurant did well last month. There were no questions or comments.

Joint Budget and Finance Committee: The Board received a copy of the Joint Budget and Finance Report. Secretary/Treasurer Archambault reported the committee met on Monday, April 18, 2022, and two items from that meeting will be discussed later in this meeting. The Insurance Subcommittee is meeting on Friday, April 22, 2022, at 10:00 a.m. in the board room to discuss and review Association insurances policies. There were no questions or comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- a) **Motion to Accept and Approve the 2021 Heather Gardens Metropolitan District Audit of the December 31, 2021, Financial Statements:** Motion made by Secretary/Treasurer Archambault and seconded by Director Mines and passed unanimously.

Text of Motion: Based upon the recommendation of the Joint Budget and Finance Committee, I move that the Heather Gardens Metropolitan District Board of Directors accept and approve the 2021 Heather Gardens Metropolitan District Audit of the December 31, 2021, Financial Statements.

Explanatory Comment: The audit states that on December 31, 2021, the Financial Statements of the Heather Gardens Metropolitan District present fairly, in all material aspects, the financial position of the District on December 31, 2021.

Note: It was a "clean" opinion, and this is the best opinion to receive. CFO Counts confirmed he will file the audit.



Heather Gardens

METROPOLITAN DISTRICT

- b) **Motion to Approve the request to increase the CEO's discretionary spending authority for Operating Expenditures to \$20,000:** Motion made by Secretary/Treasurer Archambault and seconded by Director Laubach and passed unanimously.

Text of Motion: Based on the recommendation of the Budget and Finance Committee, I move that the Heather Gardens Metropolitan District Board of Directors approve the request to increase the CEO's discretionary spending authority for Operating Expenditures from the current \$10,000 limit to \$20,000.

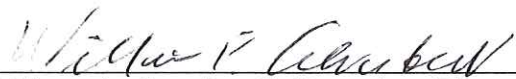
Explanatory Comments: Approval of this motion will help expedite necessary purchases and expenditures that come before HGMD, which will lower the costs of doing business while helping to keep the current and future budgets within a reasonable range. It will also maintain the staff's workflow more effortlessly without having to experience delays caused by needing approval before acquiring supplies or authorizing a vital expenditure.

OPEN FORUM:

President Funk announced that Vice President George did not run for another term and today was Vice President George's last meeting with the Board. President Funk, on behalf of the Board, thanked Vice President George for his dedicated services to the Board and the community of Heather Gardens. President Funk presented a certificate to Vice President George as a token of appreciation that he will deliver to his home.

A resident asked if there were any applicants for the open appointed position. President Funk commented that they have not begun that process since Vice President George's term ends on May 3, 2022.

ADJOURNMENT: Upon motion by Director Laubach and seconded by Secretary/Treasurer Archambault and passed unanimously the meeting adjourned at 1:17 P.M.



William Archambault, Secretary/Treasurer

