



Heather Gardens Metropolitan District

Clubhouse/Restaurant Committee Report
November 9, 2017

To: HGMD Board of Directors, HGA Board of Directors and General Manager

From: Sandy Rosenberg

Subject: Report of November 9, 2017 Clubhouse/Restaurant Committee Meeting

Committee: Sandy Rosenberg Barbara Brown
 JoAnn Fitch Barbara Schneller
 Jill Bacon Jerry Brewster
 Christa Boehmer Tom Merges

Staff: Linda Aluise (Clubhouse Manager) and Kevin Olson (Restaurant Manager)

Guests: 8 Guests were present

Chairman Sandy Rosenberg welcomed members and guests.

With no corrections or additions the September 14, 2017 Clubhouse/Restaurant Committee Meeting report was approved as presented.

Committee Chair Report:

Sandy reported the HGMD Board has held several meetings since our Committee meeting on September 14th. The HGMD Board held a work session in the morning of September 21, 2017, followed by a Regular Meeting in the afternoon. At the Regular Meeting, the Board approved Indoor Pool Light Repairs and modifications to LED Lighting. In addition, the Board approved the proposed changes to the Clubhouse/Restaurant PMs that were discussed at our last meeting. Copies of those updated PMs were passed out to committee members.

A Special Meeting of the HGMD Board was held on October 10, 2017 with the HGA Board to review the Resident Satisfaction Survey Results. Overall results on questions pertaining to the Clubhouse and Restaurant received high ratings. A rating scale of 1 to 5 was used, with 5 being the highest and the two areas received ratings in the 4.1 – 4.7 range. The Survey is available on the HGA website, under Resource Center, then scroll down to Resident Survey Results.



Heather Gardens Metropolitan District

The HGMD Board held a Regular Meeting on October 19, 2017, with no items pertaining to the Clubhouse or Restaurant covered at the meeting.

The HGA/HGMD Budget Review was held from October 23 through October 25, and we will cover more on that when we get to Agenda Item 6.

Clubhouse Manager's Report: Linda Aluise

Linda reviewed the report she distributed to the Committee Members which included activities by both Linda and Lewis Boeve

- Linda mentioned that the New Year's Eve Dance this year will have the Mile High Big Band. The cost will be \$18 which covers the live band, party favors and champagne, etc. We will not include a dinner before the dance.
- Fall classes started in October and registration is good.
- We hired a new art teacher. Penny Lager has been with us for 16 years and has decided to retire. She plans to come back and take the class.
- We're gearing up for the holidays
- We had a CPR class for the staff.

Goals:

- We will be getting new furniture for the Lodge Pole Lounge.
- The clubhouse holiday decorating will be Thursday, November 30th.
- We are doing a wood shop cleanup.
- The Carpet Replacement for the Lobby will be starting next week.

Linda covered the back side of the Clubhouse Managers Report outlining Lewis Boeve activities.

- 11 Rental contracts
- Flyers
- Sent Constant Contact Emails – a total of 12. Those usually go out on Thursday.
- Event sheet
- Heather N Yon Calendar
- Movie Matinees
- Staff Holiday Party planning committee
- Met with Calvin regarding website expectations. We are going to be changing some of the templates for the website.
- Planned the travel fair. Tomorrow we will be having the Travel Fair.

Financials will be mailed to all committee members. The way the month fell, the first was just last week so the Controller hasn't had a chance to review all financials with staff.

Clubhouse/Rendezvous Unfinished Business:



Heather Gardens Metropolitan District

Sandy stated that Linda included the Tennis Ball Machine, Swimming Pool Furniture for the outdoor pool and Fitness Equipment on her wish list for the budget. These three items all qualify for Lottery Funds. The Metropolitan District gets money from the Colorado Lottery for recreational improvements from Parks and Recreation. HGMD has received about \$11,000 this year and have about \$89,000 in the budget. Since we reviewed the information on the ball machine at our last meeting, we might want to go ahead and move forward on that item.

Jerry Brewster made a motion to recommend to the HGMD Board of Directors to request \$4,350 for a new Tennis Ball Machine from the Colorado Lottery Funds. The motion was seconded by Jill Bacon. After a short discussion the motion passed.

Linda will look into which machine in the fitness room may need to be replaced or if a new machine is needed. We try to replace one piece of equipment per year, if necessary.

Rendezvous Restaurant Manager's Report: Kevin Olson

- For October the restaurant showed more profit than budgeted and \$2,000 more than last year
- We've had a couple of new events including the Aurora Bar Association Meeting
- Golf business is slowing down
- Christmas parties are all booked
- For Thanksgiving we already have 320 reservations. Last year we had 310 so I may have to extend it an extra hour.

New Business:

Security Camera bids: (Packet attached)

Everyone has a packet regarding the bids. We are replacing some old cameras and adding some new units. T.J and Rex Engel can answer any questions. They will be state of the art cameras. The old one have fuzzy pictures. The replacement systems estimate is \$5,454. We have grant money in the amount of \$3,230.11 so we will need \$2,724, which includes any miscellaneous expenses or additions.

Jill Bacon made a motion to request that the HGMD approve the replacement of Clubhouse old security cameras and add additional camera units not to exceed \$2,724. The motion was seconded by Christa Boehmer. After a discussion, the motion passed.

Non Cash Donations:

After a lengthy discussion regarding residents wanting to donate non-cash items and the problems associated with these donations because of liability, maintenance, etc.,



Heather Gardens Metropolitan District

this item was tabled at this time. Sandy and Linda will work on some language to address this in our PMs.

Residents on Non-Agenda Items:

Cindy Crawford would like more guidelines when having functions in the restaurant and the picnic pavilion and using sound systems & microphones. Kevin suggested that when planning a function, it needs to be coordinated in detail with him.

Linda Worthey thanked Linda Aluise for arranging to have the swimming pool open during the holidays and would like to have it advertised so more people would be aware of the change. She suggested the HG Blasts or Heather N Yon as possibilities getting the word out.

The meeting was adjourned at 2:15 pm

The next meeting will be held on Thursday, January 11, 2018.