



# Heather Gardens Metropolitan District

## Heather Gardens Metropolitan District Clubhouse/Restaurant Committee Report March 8, 2018

To: HGMD Board of Directors, HGA Board of Directors and General Manager

From: Sandra Rosenberg

Subject: Report of March 8, 2018 Clubhouse/Restaurant Committee Meeting

Committee: Sandra Rosenberg                      Barbara Brown  
                  JoAnn Fitch                              Barbara Schneller  
                  Jerry Brewster                             Christa Boehmer  
                  Tom Merges (Excused)                 Jill Bacon

Staff: Linda Aluise (Clubhouse Manager) and Kevin Olson (Restaurant Manager)

Guests: 4 Guests were present

Chairman Sandra Rosenberg welcomed members and guests.

With no corrections or additions, the February 8, 2018 report was approved.

### **Committee Chair Report: Sandra Rosenberg**

The HGMD Board met on February 22, 2018. The Rules related to Facilities Policies and Rules, and the Rules regarding Appeals and Enforcement were approved. The HGMD Board approved the Arapahoe County Election Drop-Off Box. The HGMD Board also approved the Frolics Rental Agreement Contract.

Lastly, a Motion was made to accept and refer the Clubhouse/Restaurant Committee's PM changes regarding non-cash donations. A final vote on the PMs is scheduled for the next HGMD Meeting, which will be held on March 22, 2018.

### **Subcommittee on Reserves:**

The HGA Subcommittee on Reserves cancelled their February meeting. The next meeting is scheduled for March 21<sup>st</sup> at 10:00. This is the Committee Christa Boehmer has agreed to participate on with me.

### **Clubhouse Manager Activities Report: Linda Aluise (Attached)**

The Clubhouse Manager handed out the Activities Report which includes the Report for Lewis Boeve on the back. We've had a busy month with the Art & Sculpture Showcase which was pretty successful. We had a lot of artists within Heather Garden's residents



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so it was nice to showcase their work. Our next big push is the 9 Health Fair in April. I'm working with the Civic Affairs Committee for the Memorial Day Event. I had a meeting with our Instructors to go over updates and supplies. It's nice to get all the instructors together so they can get to know each other. The upcoming Craft Fair is full. Worked with the Frolics on their schedule and some of the production needs. Worked with Custodial to get the globe lights cleaned, etc. We need a preventative management plan for the clubhouse. Tomorrow is the Clubhouse Showcase (March 9<sup>th</sup>) and the Spring Class brochure will be out. Spring Class registration is March 19<sup>th</sup>. We have scheduled a group for Sound booth training in the Auditorium on March 20<sup>th</sup>. I'm working on a fitness equipment replacement plan as well as outdoor furniture for the pool patio.

On the back of my report is the Activities Report, from Lewis who does a lot of work behind the scenes. His report includes 7 Rental Contracts and the movie matinees are scheduled for 2018. Lewis works with the Custodial Staff to setup the auditorium or various rooms and he has worked on the 9 Health Fair. He maintains and updates hg.org, news, calendars, resources, data, etc. Checkout the website for his updates. Let him know if you have any recommendations. He helped organize the Resource Fair and planning the volunteer appreciation scheduled for May.

We will have the two seater Smart Car here for the Resource Fair. Free rides will be available. They will have a booth where residents can fill out a form indicating where they would like to go. Initially, they're planning on four or five locations within four or five miles (King Soopers, Walgreens, Clubhouse, etc.). They provide the driver and they are looking to hire senior drivers, possibly from the Heather Gardens.

Last month Cindy Crocket inquired about fixing the stage curtain and the lights. I need to do more research on the curtain and the track lighting. The stage track lighting problem is in the wiring in the track. I'm still working to solve that problem. Barbara Schneller mention that the Stage Floor is a much bigger problem. It's not level and has bulges in it. Linda will investigate that problem in the future.

## **Restaurant Committee Manager, Kevin Olson:**

The Restaurant Manager reported that they're doing well. Today was very busy with over 200 people coming in for lunch. February was better than last year. The subsidy was \$38,655 below budget. Some year-end adjustment made the month of December's income not look as good as it really was. March activity is looking good. The new carpet and flooring has been installed and looks great.

Sandy mentioned that Clubhouse was also about \$19, 887 below budget for 2017.

## **Clubhouse/Rendezvous Unfinished Business:**



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(a) Security Camera Status: Linda Aluise reported that it's a work in progress. We have four or five HD cameras that were already in the system that are a problem. Most of the others are up and running. No estimated time for completion. Waiting for approval for replacing those four or five cameras.

(b) Reserve Sub Committee Participants; Capital Reserve Study: Will have their next meeting on March 21<sup>st</sup>, 2018 at 10:00 am.

(c) Review of tennis ball machine: The ball machine is still in the basement and we're waiting for new balls before we use it. It hasn't been tested yet but will be in the near future. Both the old and new machines are about the same size. The new machine is just a little bit taller (about ¼ inch). Otherwise, they're both the same size and will fit in the shed that we currently have. Wendy is here today to ask for a new item for the tennis court.

Wendy Pfaffhausen - I'm president of the tennis club. We would like to replace the old shed with a new shed. The old shed is about five or six years old. It has warped from the sun. There are a number of items in the shed including the ball machine. The old model lid blows down on windy days so you can be hit when removing things from the shed and the hinges don't work properly. Wendy provided information on a couple of new sheds that they picked after researching sheds at Lowes, Home Depot and Costco (attached). The proposed new shed lid works much better. There is a three door locking system for security on the new shed. The new one has a 10 year warranty. We looked at two models. There is a difference of \$120 between them. Determination was made by the Tennis Club to recommend the \$349 model because of the safer lid and it actually has a small ramp to push the ball machine in easier and a floor. Also, the exterior is more attractive.

Sandy mentioned that we did not budget for this and probably do not have the money available at this time. Security cameras are costing more than originally thought. Also, the heater for the indoor swimming pool had to be repaired in February. Sandy checked with the HGMD Treasurer, Bill Archambault, regarding using Lottery Funds to purchase a new shed and he does not believe it is an eligible item. A suggestion was made for Wendy to check with the HGMD Foundation. Wendy mentioned that the Tennis Club would be willing to pay the \$120 difference, if price is a factor. Also, Linda will continue to investigate selling the old ball machine. She will also put it on the wish list for 2019.

## New Business:

Linda reported that we have two groups requesting bulletin boards in the clubhouse. A proposal by each group was passed out (attached). The duplicate bridge group would like a white board to put up near their current cork board. They would like the additional board to help find partners. Linda doesn't think a white board is the answer. Sandra plays bridge and made up a paper form they could try on their current cork board. The



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Clubhouse Manager is concerned about allowing one group to have a board, as that could lead to many other groups wanting their own bulletin board. The Committee recommended the bridge group try the paper form that Sandra prepared as a first solution.

The second group is represented by Debbie Behrens. Debbie Behrens, Retired Air Force TSgt. – I am looking for a way to help keep our 150 plus veterans informed here at HG. Debbie presented a list of flyers that would be of interest to veterans. She thinks the flyers would overwhelm the present bulletin board in the sunroom. Kevin suggested using a slot system but Debbie doesn't have the budget to make multiple copies of the flyers. The Clubhouse Manager suggested having a section on the board in the sunroom dedicated to veterans. Maybe put up a note that copies could be made at the front desk and the original needs to be put back on the board. Also, mentioned was to put a Veterans tab on our website which would have to go through the Communications Committee. Several other suggestions were discussed.

Fitness Equipment: Linda will be getting some prices for new equipment and a replacement plan. The treadmills have been refurbished. We're looking at a rowing machine and an ARC trainer. It's a combination of elliptical and stair machine. I'm just waiting to get prices back on those. A problem is what do we take out or where do we place the additional machines? We have an old elliptical but people still use it.

New patio furniture. Linda reviewed the inventory and we need to replace about 50 percent of the furniture. One lounge chair is \$150. Would need about \$3,000 for the replacement furniture. Sandy mentioned the fitness equipment and pool furniture is what we'd planned for the lottery funds.

With no further business the meeting adjourned at 1:50 pm

**NEXT MEETING: 2<sup>nd</sup> Thursday of the month, at 1 pm, April 12, 2018**