



**NOTICE and AGENDA OF HGMD CLUBHOUSE COMMITTEE MEETING  
TUESDAY, January 14, 2025 at 1:00 P.M.**

Pursuant to Section 24-6-402(2)(c), C.R.S., the Clubhouse Committee of the Board of Directors of the Heather Gardens Metropolitan District hereby gives notice that it will hold a meeting at the Heather Gardens Clubhouse, 2888 S. Heather Gardens Way, Aurora, Co 80014 in the Board Room and via Zoom videoconference at **1:00 P.M., TUESDAY, January 14, 2025**. The meeting will be held for the purpose of conducting such business as may come before the committee. This meeting is open to the public.

**Join Zoom Meeting**

<https://us06web.zoom.us/j/85416234276>

Meeting ID: 854 1623 4276

Passcode: Not Required

Dial-In Number: +1 346 248 7799

Residents wishing to speak on agenda items will be given the opportunity at the time the item is discussed.

**AGENDA**

**Pledge of Allegiance**

**Quorum Present?**

**Call Meeting to Order**

**Consider changes to the agenda** (deletions/additions/order)

**Chair Remarks – Steve Stratton**

**Old Business**

**Club Application/Renewal form** - Can we put up a table in the clubhouse lobby to have club chairs complete the new form? Connie - did you get the contact information for current club chairs?

**Clubhouse Procedure Memorandum (PM)** - Completion sub-group to include policy and procedures for implementation and enforcement regarding the following:

- STORAGE OF PERSONAL PROPERTY ON HGMD PROPERTY
- BAND STORING EQUIPMENT ON THE STAGE, LOCKERS

- POKER CLUB STORING CHIPS AND CARDS IN MEETING ROOM WITH A LOCK
- INSTRUCTOR EQUIPMENT FOR CLASSES
- LOCKER RENTAL FEES/POLICY/LOCATION
- USE OF CLOSETS IN BLUE SPRUCE ROOM AND ASPEN ROOMS - DETERMINE WHAT GROUPS ARE STORING WHAT?
- GENERAL DISCLAIMER - HGMD IS NOT RESPONSIBLE FOR THE DAMAGE, THEFT OR LOST OF PERSONAL EQUIPMENT STORED ON DISTRICT PROPERTY

**General Donation Policy** - Needed or in existence? Maybe it's already an HGMD policy?

## **NEW BUSINESS**

- **Clubhouse meeting date – Steve Stratton**
- **Front desk operations – Steve Stratton**
- **Photo club visual display project - Rudy Morris**
- **Auditorium Floor repair/Chair Protection/Tap Classes – Linda Worthey**
- **Repair/adjustments to video system and screen – Rudy Morris**
- **Club News/Reports - Please submit written reports to Committee 1 week prior to scheduled clubhouse committee meeting, currently the XX Tuesday of the month at 1:00 PM in the boardroom.**
- **Study Group/Sessions: TBD**  
POSSIBLE TOPICS:
  - COMPLETE SWOT ANALYSIS
  - 2025 ACTIVITIES, CLASSES, EVENTS
  - CLUBHOUSE MANAGEMENT 2025 - (SEE ORG CHART)
    - MANAGEMENT ACTION PLANS
    - MEETING ROOM MAINTENANCE “TO DO”
      - Repairs
      - IT - TVs mounted on walls, not on carts, Wi-Fi booster

**Public Comment** on Non-Agenda Items (limit 5 minutes per speaker)

## **Announcements:**

**Next Meeting TBD: Tuesday, February XX, 2025, at 1:00 PM in the Boardroom**

## **Adjournment**