



# Heather Gardens Metropolitan District

## HEATHER GARDENS METROPOLITAN DISTRICT

March 17, 2016

The regular monthly meeting of the Board of Directors of the Heather Gardens Metropolitan District was held in the office of the District, 2888 S. Heather Gardens Way, Arapahoe County, Colorado, on Thursday, March 17, 2016.

The Secretary certified that all Directors have been duly notified and at least three notices of the meeting were posted in public places within the limits of the District, all in accordance with C.R.S. 32-903 (1973) as amended; that at least three copies of the agenda for the meeting were duly posted in designated places within the limits of the District, in accordance with C.R.S. 24-7-402(c); that a quorum was present; and that the meeting hence was duly constituted and could lawfully transact business as contemplated.

President Ed Kurtz called the meeting to order at 1:00 PM. All board members were present. Director Archambault was excused at 1:20 p.m. Also in attendance were approximately 20 observers, 3 member of the HGA Board, Mary Hafka of Heather 'n Yon, General Manager Calvin Eddy-White and Controller Su Chae.

Minutes of the Regular meeting on February 11, 2016 were approved as written.  
Minutes of the Special Meeting on March 1, 2016 were approved as corrected.  
Minutes of the Executive Session on March 1, 2016 were approved as written.

Changes to Agenda: Under New Business Item g. Recycle Proposal will be moved to the number 1 place on the agenda. Item 12h. delete the words golf course and replace with Metropolitan District. Item e. Install one 3-way stop will be deleted from the agenda.

### **DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

**HGMD President, Ed Kurtz: TOD Project Update:** President Kurtz announced that the agreement between the Metropolitan District and Steelwave has been finalized. That is part one of two of this project. The second part of this project is with the City and that has not yet been finalized. The District did receive a letter from the City Manager which appears to be addressing many of the District issues. The District will receive \$75,000 unrestricted funds and another \$3,000 to be applied to legal fees.

**HGA President, Winnie Jennings:** Calvin Eddy-White announced that the Open Forum will be today at 3:00 p.m. in the Rendezvous Banquet Room.

### **Treasurer's Report (Bill Archambault, Treasurer): February 2015 Report**

**Enterprise Fund:** During February Enterprise Fund Revenue was \$161,125 and expenses, including the cost of goods sold, were \$127,096. Revenue exceeded expenses by \$34,029. Year to date revenue has exceeded expenses by \$59,734. Year to date revenue is approximately \$7,900 more than anticipated through February. Year to date expenses are approximately \$64,000 less than anticipated. Some of that is due

to staff shortages in the golf cost center and some is due to timing of acquisition of supplies and services.

**Restricted Funds:** Conservation Trust Fund (Lottery): As expected, there was no activity in the Lottery Fund during the month. The District receives quarterly distributions of Lottery Funds and a distribution should be received in March. At February 29<sup>th</sup>, there was \$61,178 in the Lottery Bank Account.

Foundation Fund: Donations to the Foundation Fund have been \$515 for the year and there has been no expenditures. At February 29<sup>th</sup>, there was \$298,603 in the Foundation Bank Account.

**Debt Service Fund:** The Debt Service Fund received \$4,920 in specific ownership taxes and \$5,377 in property taxes during February. Year to date revenue for the Debt Service Fund has been \$12,846. To date, \$72,353 has been accrued for Debt Service Interest. At February 29<sup>th</sup>, the Zion Bank held \$410,315 in the debt service bank account. On June 1<sup>st</sup> and interest payment of \$213,983 will be due to bond holders. The Zion Bank, as part of its Trustee duties will remit that amount to bond holders on the due date.

**Foundation Fund:** Donations to the Foundation Fund have been \$515 for the year and there has been no expenditures. At February 29<sup>th</sup>, there was \$298,603 in the Foundation Bank Account.

**General Manager:** A written report of staff accomplishments is on file with in the Business Office for residents to read as well as on the website.

**Controller Reports:** A written report of staff accomplishments is on file with in the Business Office for residents to read as well as on the website.

#### **COMMITTEE REPORTS:**

Clubhouse/Restaurant (Archambault): Report Distributed.

Foundation Committee (Hizer): Report Distributed.

Golf (Francone): Report Distributed.

Ad Hoc Committee on Yale Frontage (Gaugenmaier): Report Distributed.

ARO President (Clarendon): President Clarendon announced that the next ARO Meeting is Thursday, April 14, 2016 at 7:00 p.m. in the Auditorium.

Residents wishing to address the Board on Agenda Items:

UNFINISHED BUSINESS:

## NEW BUSINESS:

1. **Recycle Proposal:** Motion made by Archambault, seconded by Francone and passed unanimously that the Heather Gardens Metropolitan District Board of Directors proceed to submit the grand application in the amount of \$1,521.98 to the City of Aurora's Neighborhood Beautification Grant Program prepared by the Heather Gardens Green Team Mr. David E. Farris Principle applicant.
2. **Approve proposed changes to Procedure Memorandum (PM) C/R-1, Clubhouse/Restaurant Committee, Functions and Policy Manual:** Motion made by Archambault, seconded by Gaugenmaier and passed unanimously that the Heather Gardens Metropolitan District Board of Directors approve Procedure Memorandum (PM) C/R-, Clubhouse/Restaurant Committee, Functions and Policy Manual.
3. **Stump Grinder Attachment (\$8,500):** Motion made by Francone, seconded by Gaugenmaier and passed that the Heather Gardens Metropolitan District Board of Directors purchase a Caterpillar SG18B Stump Grinder from Wagner and approve an additional funds request in the amount of \$2,278 for a total cost of \$8,500 which is \$2,278 over budget.
4. **Irrigation Computer Software Upgrade (\$7,079):** Motion made by Francone, seconded by Gaugenmaier and passed that the Heather Gardens Metropolitan District approve unbudgeted funds of \$7,079 and approve the purchase of Toro Irrigation Computer and Software with 36-month Support Services Agreement for a lump sum of \$7,079.
5. **Free Golf Rounds Twice a Month for our 90 Years and Older Golfers:** Motion made by Francone, seconded by Hizer to table until more information is provided.
6. **New Speed Limit Sign:** Motion made by Gaugenmaier, seconded by Francone and passed that the Heather Gardens Metropolitan District Board of Directors approve the installation of new speed limit signs and pedestrian signs at either end of Linvale Place for a cost not to exceed \$900 including supplies and installation.
7. **Resolution Establishing Heather Gardens Metropolitan District as an Enterprise:** Motion made by Gaugenmaier, seconded by Hizer and passed that the Heather Gardens Metropolitan District Board of Directors adopt the Resolution of the Board of Directors of the Heather Gardens Metropolitan District establishing the Heather Gardens Park and Recreation Enterprise.

## **Residents wishing to address the Board:**

1. A resident asked if the training for the new Board members is open to the public and also asked for more detail on the conversation with the City of Aurora.

2. A resident spoke to the Board regarding safety issues.

There being no further business the meeting was adjourned at 1:50 p.m. The next Regular meeting is Thursday, April 14, 2016 at 2:00 p.m.



Twyla Gaugenmaier  
Secretary